



Grant Application FAQ

What guidelines need followed when submitting a grant?

- Charitable entities contributing to the Williamsfield community are eligible to apply. This includes nonprofit 501(c)(3) organizations, government bodies, school districts, or houses of faith.
- The application must be completed in its entirety. Applications with missing information will not be considered.
- Only information requested on the application should be included. Additional information will not be reviewed.
- Applications may be completed and submitted via email to tspringer@yourgcf.org or mailed to 246 E. Main Street Suite 101 Galesburg, IL 61401

May an organization submit more than one application?

- An organization may submit one application detailing one grant request at a time. One application for multiple requests will not be accepted.

What types of grant requests will be accepted?

- The Williamsfield Community Fund accepts applications for programs, and/or programs/projects that encourage community pride in Williamsfield.

What are key things the grant review committee looks for when approving a grant?

- A complete application.
- Requests involving additional funders and not attempting to solely rely on WCF's support are looked upon very favorably.
- The number of people impacted by the program.

What happens after I submit my application?

- The Williamsfield Community Fund Advisory Committee will review your grant application.
- During the review process, the WCF Advisory Committee may schedule a phone conference, site visit or meeting to discuss the proposal in detail.
- Please advise WCF if circumstances impact any aspect of your request, such as securing matching funds, personnel, or financial changes.
- You will receive notice from the WCF about the status of your grant application. If granted, the applicant organization (501(c)(3) will receive a check from Galesburg Community Foundation.

Who do I contact for assistance or more information?

- For general questions, contact the Williamsfield Community Fund advisory board at wcf61489@gmail.com.